

**TENDER DOCUMENT**  
**TENDER IN TWO BIDS-[Technical & Financial]**  
**SYSTEM**  
**FOR**  
**SUPPLY OF COMPUTERS**

**To Be Submitted To**

**THE PRINCIPAL, B. P. CHALIHA COLLEGE,  
NAGARBERA, KAMRUP, ASSAM, PIN: 781127**

**OFFICE OF THE PRINCIPAL  
B.P CHALIHA COLLEGE,  
NAGARBERA, KAMRUP, ASSAM, PIN: 781127**

**BPC/RUSA/NIT/RUSA-A/2020/6030**

**DATE: 31/08/2020**

1. PRINCIPAL, B.P CHALIHA COLLEGE (ASSAM) Nagarbera, Kamrup, Assam invites short tender in *two bid system (Technical Bid & Financial Bid)* only from reputed firms/manufacturer/authorized Dealer for supply of Laboratory Equipment.

Sl.	Reference No.	Items	Quantity	EMD (Rs.) in the form of DD	Tender Document Fee (Rs.)
01	B.P. CHALIHA COLLEGE, NAGARBERA, KAMRUP, ASSAM	Supply of Computers at B. P. Chaliha College, Nagarbera, Kamrup, Assam.	1Package	Rs. 10,000.0	1000.00

LASTDATE AND TIME FOR BID SUBMISSION : 05/12/2020 Hrs. 04.00 PM

TIME AND DATE OF OPENING OF TECHNICAL BIDS : 06/12/2020 Hrs. 11.00 PM

TIME AND DATE OF OPENING OF PRICE BIDS : 06/12/2020 Hrs. 11.00 PM

**Venue of Bid Opening at B.P. CHALIHA COLLEGE Office, Nagarbera, Kamrup (Assam)**

The Technical bids will be opened in the presence of representatives of tenders, if any. **If the date of submission/opening happens to be a holiday, the bids shall be submitted/opened next working day at the same time. Requests for postponement will not be entertained.** Delayed tenders and tenders submitted by Late/shall not be considered.

The Principal, B.P CHALIHA COLLEGE reserves the right to change the opening time and date of the tender due to administrative reason by notifying the same on the website. The department will not be liable for delay in submission of tenders and system errors (if any) & **The Principal, B.P Chaliha College, reserves the right to accept any or all tenders either in part or in full without assigning any reasons thereof.**

Sd/- B. B. Panda

Principal  
B.P. Chaliha college,  
Nagarbera, Kamrup, Assam

## **BID INSTRUCTION:**

1. Bids will have to be submitted in TWO Bids. Both Technical bid and Financial bid are to be submitted concurrently in separate envelopes. All the bid documents should be put in one single envelope, duly sealed with the contents, bidder's name & address clearly marked on the top of the envelope.
2. Submission of Compliance Certificate: Duly filled Compliance Certificates (as per formats at Annexure I & II) are must with the Technical Bid.
3. Bids submitted after the stipulated date & time shall not be accepted under any circumstances.
4. Bid not transferable: The bid documents are not transferable.
5. The following documents are to be submitted in original along with the technical bid.
  - i) Original Tender Fee
  - ii) Original Earnest Money
  - iii) Dealership Certificate/Manufacturer Certificate/Manufacturer authorization form
6. All documents submitted in physical and technical bid should be signed on all pages by the authorized signatory of the bidder except for the DD's.

## **QUALIFICATION REQUIREMENTS**

1. The Bidder should be a firm of reputation having sufficient expertise and experience in the subject tender with sound warranty / service support capability items. The firm should also have the capability & facility to take total responsibility to execute the contract at B. P. Chaliha College, Nagarbera.
2. The Bidder has to quote for all the items in the Tender as a package and the comparative statement will be made as a package only. Bidders who do not quote for all the items as per the given Tender Specification are subject to be disqualified.
3. The bidder should have its base in Assam supporting documentary evidence should be provided with the technical bid.
4. The bidder should have Experience of executing at least 1(one) Single Work order of similar nature as per NIT of value not below Rs.10 lakhs successfully within last 3(Three) Financial Years preferably within North Eastern Region of India. The bidder must have supplied computers, IT goods and services, equipment of similar nature of minimum value of Rs.10 lakhs during the last 3 Financial Years preferably within North Eastern Region of India. The self-attested hard copy of the Purchase Order & the satisfactorily completion certificate / receipt challan / invoice / bill from the Customer against the supply to be duly filled in Annexure-IV should be enclosed along with the Technical Bid.
5. Quality Certificate from the Principals of the respective colleges regarding quality of the items is to be furnished at the time of submission of bill.
6. The Bidder / Supplier should not be blacklisted by any Government / Government Agency / PSU in India for the last 3 years. Undertaking to be submitted.

7. All bids submitted shall also include the following information or documents of manufacturer / authorized dealer in the technical bid.
- i) The bidder must submit prescribed earnest money of Rs. 10,000/- (Rupees Ten Thousand Only) in the form of demand draft/bankers cheque drawn on any nationalized/scheduled bank of India in favour of the Principal, B.P Chaliha College, Nagarbera, Kamrup (Assam).
  - ii) The bidder must submit the copy of PAN Card and latest income tax clearance certificate.
  - iii) The bidder must submit copies of their GST registration certificate from the competent authority.
  - iv) The bidder must submit copies of their up to date Trade License from the competent authority.
  - v) Notwithstanding anything stated above, the purchaser reserves the right to assess the bidder's capability and capacity to perform the contract satisfactorily before deciding on award of contract, should circumstances warrant such an assessment in the overall interest of the purchaser.
  - vi) The bidder must submit reports on their financial statements (Audited) / balance sheet and auditors report for the last 3 (three) years ( 2016-17,2017-18,2018-19) certified by the registered chartered accountant. The minimum annual turnover should be Rs. 30.00 lakhs.
  - vii) The bidder must submit scanned copy of demand draft/banker's cheque for Rs.1000.00 (Rupees One Thousand) only in favor of Principal, B.P Chaliha College, Nagarbera, Kamrup (Assam) towards the payment of non-refundable tender fee.
  - viii) The bidder must fill up the performance statement as per Annexure-IV and as per Annexure – I separately.
  - ix) Financial soundness certificate from the bank.
  - x) Bidder who do not meet the criteria given above are subject to be disqualified, if they have made untrue or false representation in the forms, statements and attachments submitted in proof of the qualification requirements or have a record of poor performance, not properly completing the contract, inordinate delays in completion or financial failure, etc.
  - xi) If a bidder qualifies as L1 in the process, offer will be given to L1. However the committee reserves the right of awarding the contract in this regard.

**8. Item, specification and quantity of items/services/goods to be supplied is at Annexure-VII (The quantity of the items will be referred with work order)**

**NIT TERMS & CONDITIONS:**

1. **Rates:** rates quoted in the Price Bid should be on DOOR DELIVERY at B.P Chaliha college, Nagarbera, Kamrup, Assam, as per details below:

Sl. No	Items Name & Description	Qty.	Rate per Unit (Rs.)	Amount (Rs.)	GST (%)	GST Amount (Rs.)	Total Amount (Rs.)
1.							
2.							

Note: Vague terms like 'packing, forwarding, transportation *etc.* extra' without mentioning the specific amount will not be accepted. Such offers shall be treated as incomplete and rejected. Bidders shall indicate their rates in clear/visible figures as well as in words and shall not alter/overwrite/make cutting in the quotation. In case of a mismatch, the rates written in words will prevail.

1. Validity of Quotation: Quoted rates must be valid for 180 days from the date of quotation.
2. Warranty: The quoted equipment and components must be warranted for a minimum of one year.
3. Literature must: All the quotations must be supported by the printed technical data sheet/ literature and the specifications mentioned in the quotation must be reflected/ supported by such printed technical data sheet/ literature. The model no. and specifications quoted should invariably be highlighted in the data sheets/ literature for easy reference failure of which will subject to disqualification.
4. Bidders should have previous experience of similar nature of works.
5. The bidder should have own office at Assam to provide quality after sales service.
6. Dealership Certificate: Dealers or Agents quoting on behalf of Manufacturer must enclose valid dealership certificate.
7. Performance Bank Guarantee (PBG): In case of items with order value of Rupees five lakhs (INR 5,00,000/-) and above, the successful bidder shall furnish an unconditional PBG for 10% of the Purchase Order value covering the warranty period from a scheduled Bank of India, before release of the payment.

## 8. Delivery Terms:

a. Time Limit: Maximum within 30 (Thirty) days from the date of issue of formal purchase order.

b. Safe Delivery: All aspects of safe delivery shall be the exclusive responsibility of the vendor. At the destination site, the package will be opened only in the presence of NIT user/representative and vendor's representative. The intact condition of the package and the seal/indicators for not being tampered with shall form the basis for certifying the receipt in good condition.

c. Insurance: The supplier is to establish 'All Risk Transit Insurance' coverage till door delivery.

d. Safe Delivery: All aspects of safe delivery shall be the exclusive responsibility of the vendor.

10. Late and delayed tender: Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.

11. Payment:

(a) 100% payment will be made after submission of bill with the satisfactory completion of supply and installation report from the respective principals of the colleges.

12. The acceptance of the quotation will rest solely with the Tender inviting authority, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.

13. **Termination for default:** Default is said to have occurred

(a) If the equipment or any of its component is found having poor workmanship, faulty designs, poor performance and bad quality of materials used.

(b) If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by the authority.

(c) If the supplier fails to perform any other obligation(s) under the contract.

(d) Under the above circumstances authority may terminate the contract / purchase order in whole or in part and forfeit the EMD/PBG as applicable.

14. Tender authority reserves the right to Add / modify / relax or waive any of the conditions stipulated in the tender document whenever deemed necessary.

15. **Purchaser's right to accept any bid and to reject any or all bids:** The purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject any or all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the purchaser's action.

16. **Notification of award:** Prior to the expiration of the period of bid validity, the purchaser will notify the successful bidder in writing, by registered letter or by cable or telex or fax (to be confirmed in writing by registered letter), that its bid has been accepted. The notification of award will constitute the formation of the contract.

17. **Signing of contract:** At the same time, the purchaser notifies the successful bidder that its bid has been accepted, the purchaser will send the bidder the contract form provided in the bidding documents, incorporating all agreements between the parties. The successful bidder shall sign and date the contract form provided in the document. A registered Power of Attorney is to be supported with the bid in favour of the person(s) who will sign the bid as well as contract form if contract is awarded. (**Annexure-VI**)

18. **Performance Security:** Immediately after the receipt of notification of award from the purchaser, the successful bidder shall furnish the Performance Security. The supplier shall furnish Performance Security to the purchaser for an amount of 10% (**ten percent**) of the order value, valid for a period of **6 months** from the date of completion of order.

The performance security shall be returned on completion of six months. However, if the supplier fails to execute the order or fails to perform the services as per contract, the performance security shall be encased & the amount forfeited and the purchaser shall be at liberty to take necessary action for unreasonable/ indefinite / inordinate delay of the said supply.

**19. Failure of the successful bidder to comply with the requirement of clause 17 or clause 18 shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD (bid security), in which event the purchaser may like the award to the next lowest evaluated bidder or call for new bids.**

20. The proceeds of the Performance Security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract.

21. **The Performance Security** shall be denominated in the Indian Rupees and shall be in one of the following forms:

- (a) Post Office Cash Certificates, National Savings Certificates (**Certificates which are not held in the name of the bidder shall not be accepted**),
- (b) Deposit Receipts or Bank Guarantees (in the prescribed proforma given at **Annexure-VI** issued by any of the scheduled banks

22. Unsuccessful bidder's EMD (bid security) will be discharged / returned as promptly as possible.

23. The successful bidder have to furnish an unconditional PBG (as per format at Annexure – II) for 10% of the Purchase Order value from a schedule bank of India, after receiving the purchase order. The PBG shall guarantee that,

- a) The Vendor guarantees satisfactory quality & specifications.
- b) The Vendor shall, at his own cost, rectify the defects/replace the items supplied for defects identified during the period of guarantee.
- c) This guarantee shall be operative from the date of supply till 25 days after the warranty period.

**24. Local conditions:** It will be imperative on the bidder to fully acquaint himself of all local conditions and factors that would have any effect on performance of the Contract. The purchaser shall not entertain any request for clarifications from the bidder regarding such local conditions nor shall accept any offer conditional to the local factors. No request for any change of price or extension of time schedule of delivery of goods shall be entertained after purchaser accepts the bid.

**25. Saving clause:** No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.

**26. Reasonability of rates/ firm price:**

- a. **The bidder shall certify that the rates quoted are the lowest ones for any institution in the country.**
- b. During the period of the contract, if the price of any tendered item is reduced due to any reason including any Law or Act of the Central/State Government, the bidder shall be statutorily bound to intimate the reduced rates immediately to the purchaser and shall charge the reduced rates. The purchaser is empowered to unilaterally effect such reduction as is necessary in rates, in case the bidder fails to notify or fail to agree to such reduction of rates.
- c. Subject to the condition stipulated above, the prices shall remain firm for the validity period of tender and on no account any increase in price shall be entertained till completion of the tender period.
- d. No bidder will be allowed at any time on any ground whatsoever, to claim revision of or modification in the rates quoted by him. The representation of the bidder that computation/ typographical or clerical error etc. has been committed in the bid and request for reversion on such plea shall not be entertained after submission of the bid.

**28. Validity of Quotation:** Quoted rates must be valid for 30 days from the date of quotation.

**29. Warranty:** the quoted items must have warranty for a minimum of 1 (one) year from the date of supply. The supplier warrants that the goods supplied under the contract are new, unused, or the most recent of current models and incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship (except insofar as the design or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in India, i.e. the country of final destination.

- i. The purchaser/indenter shall notify the supplier in writing of any claims arising under this warranty.
- ii. Upon receipt of such notice, the supplier shall, with all reasonable speed, repair or replace the defective goods or parts thereof, free of cost at the ultimate destination. The supplier shall take over the replaced parts/goods at the time of their replacement. No claim whatsoever shall lie on the purchaser for the replaced parts/goods thereafter.

- iii. If the supplier, having been notified, fails to remedy the defect(s) within a reasonable period, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchase may have against the supplier under the contract.
- iv. The warranty for defective parts will begin de novo from the date of replacement. Supplier will pay duty and all expenses up to the destination for the replaced part.

**30. Sales Service:** Vendors should clearly State the available nearest after sales service facilities in the region, without which their offers will be rejected.

**31. Tender Fee and Earnest Money:**

**Tender fee of Rs. 1,000.00 (Rupees One Thousand ) only and Earnest money of Rs. 10000.00 (Rupees Ten thousand only) in favour of "THE PRINCIPAL, B.P Chaliha College, Nagarbera, Kamrup(Assam)" payable at Central Bank of India, Nagarbera or State Bank of India, Mirza only shall be submitted manually in sealed envelope super scribed with Tender No. and Bid Closing date and Time mentioned in the Tender".**

**If the tender fee and Earnest Money in ORIGINAL of above mentioned amount is not received within bid closing date, the bid submitted through electronic form will be rejected without any further consideration.**

**33. Consignee Details:**

- a. **Part Delivery:** Acceptance of part delivery shall be a prerogative of the institute.
- b. **Place of delivery:** B.P Chaliha college, Nagarbera, Kamrup, Assam, PIN: 781127.

**34. Contacting the Purchaser:** Subject to clause no bidder shall contact the purchaser on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. Any effort by a bidder to influence the purchaser in the purchaser's bid evaluation, bid comparison or contract award decisions shall result in the rejection of the bidder's bid and also banning of business dealings with the bidder for a period of three years from the date of such ban.

**35. Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on B. P. Chaliha College, Nagarbera, Kamrup (Assam)

**36. Road Permit:** The Principal of B.P CHALIHA COLLEGE, Nagarbera will not issue any Road Permit.

**37. GST deduction at source :** In case of supply within Assam, GST deduction at source, as per Order/notification of the Govt. of Assam will be applicable.

**38. Late and delayed tender:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/ opening date the next working day shall be the prescribed date of closing/ opening.

**38. Payment: Payment will be made subject to availability of fund; however the Standard Payment Terms and Conditions are as follows:**

- (a) 100% payment on supply and delivery of furniture/items as per specification and satisfactory to the indenting authority.

**40. Enquiry during the course of evaluation not allowed: No enquiry from the bidder(s) shall be entertained during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative may make enquiry/seek clarification from the bidders. In such a case, the bidder must extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period of notice.**

**42. Force Majeure:**

**If the performance of the obligation of either party is rendered commercially impossible by any of the events here with mentioned that party shall be under no obligation to perform the agreement under order after giving notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:**

- i. Any law, statute or ordinance, order action or regulations of the Government of India,**
- ii. Any kind of natural disaster, and**
- iii. Strikes, acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.**

**43. Penalty for delay in delivery: LD of 1% of the work value may be imposed per day if the supply is not completed within the allotted time and the bidder is liable to be disqualified to participate in any tender for the next 5 years in addition to forfeiture of EMD/Performance Security and other penal provisions.**

- a) **The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Guwahati only.**

**44. Number of items may be increased or decreased/fixed as per the direction of**

**B. P. CHALIHA COLLEGE, Nagarbera.**

**45. Applicable Law:**

**a. The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Guwahati/ India only.**

**b. Any dispute arising out of this purchase shall be referred to The Principal, B. P CHALIHA COLLEGE, Nagarbera, Assam, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by The Principal, B. P CHALIHA COLLEGE, Nagarbera, Assam. The decision of such Arbitrator shall be final and binding on both the parties.**

**Sd/- B. B. Panda  
Principal  
B.P. Chaliha College, Nagarbera**

**Enclosure: ANNEXURE-I, ANNEXURE –II, ANNEXURE-III, ANNEXURE-IV,  
ANNEXURE-V & ANNEXURE-VI**

**ANNEXURE-I**

**COMPLIANCE CERTIFICATES FOR NIT TERMS**

**(To be enclosed in the Technical bid)**

<b>Sl No.</b>	<b>NIT Terms and Conditions</b>	<b>Yes/No</b>
1	Rate quoted as per instruction	
2	Validity of quoted rate for 30 days agreed	
3	EMD Submitted	
4	PBG term agreed	
5	Payment term agreed	
6	Delivery terms agreed	
7	Warranty period agreed	
8	Technical Compliance Statement form for individual items	
9	Dealership/Distributorship certificate/Manufacturer Authorization form	
10	Applicable law terms agreed	
11	All the Items Quoted as per Instruction	
12	1(One) Single Work Order of similar items value not below Rs 20 lakhs and Rs.50 lacs during the last 3 Financial Years preferably within North Eastern Region of India.	
14	ESI Registration	
15	ISO Certification	
16	Commitment Certificate	

**Signature with Seal:.....**

**Vendor:M/s.....**

**ANNEXURE-II**

**TECHNICAL COMPLIANCE STATEMENT FORM**

An item-by-item commentary on the Purchaser's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications.

(For each item to be enclosed in the Technical bid)

<b>Item SI No.</b>	<b>Specifications as per Annexure -VII</b>	<b>Quoted Item Specs</b>	<b>Complied(Yes/No)</b>

*(Technical literature/brochure should be attached along with this format.)*

Please note:

1. Compliance/Deviation statement comparing the specifications of the quoted item to the required specifications. This statement should also give the page number(s) of the technical literature where the relevant specification is mentioned.
2. Bids must have supporting documents(technical literature) for all the points noted above, failure regarding which may result in rejection of bid.

**Signature with Seal:.....**

**Vendor: M/s.....**

**ANNEXURE-III**

**MANUFACTURERS'/DISTRIBUTOR'S AUTHORIZATION FORM**  
**(to be enclosed in the Technical Bid)**

No.

Dated:\_\_\_\_\_

The Principal  
B.P Chaliha College  
Nagarbera, Kamrup(Assam)

Dear Sir:

We ..... who are established and  
reputable manufacturer s of .....having  
factories at(address of the factory) do hereby certify that

M/s.....(Name and address of Agent) is our authorized dealer  
to quote against your tender enquiry

No..... ,

Last Date of Submission:

We hereby extend our full guarantee and warranty as per General Conditions of Contract and for the goods and services offered by the above firm.

Yours faithfully,

(Name)

(Name of the manufacturers)

**Note :** This letter of authority should be on the letterhead of the manufacturer/distributor and should be signed by a person competent and having the power of attorney to bind the manufacturer.

It should be included by the Bidder in its technical bid.

**Annexure-IV**

Performa for Performance Statement (for a period of last three Years)

Bid No: .....

Date of Opening..... Time .....Hours

Name Of The Firm: .....

Order placed by (full address of purchaser)	Order No. and Date	Description and quantity of ordered Goods	Value of order	Target date & Date of completion of delivery		Remark indicating reason for late delivery, if any
				Target date	Completion date	
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>

**Signature and Seal of the Bidder**

The above statement must be supported by order copy/ payments bills/ receipt vouchers. (self-attested photocopy) of earlier supplies to purchase of reputed Govt. Departments support of the earlier performance.

N.B.: The filled- up form must be furnished in manufacturer/ authorize dealer letter head.

**Annexure-V**

**CONTRACT FORM**

**(To be stamped as an agreement in the court stamp paper valued Rs. 100/-)**

This agreement made the .....day of.....2017 between the Principal, B.P Chaliha college, Nagarbera of Assam (hereinafter “the purchaser”) of the one part and (name of supplier) of (address, city and country of supplier) (hereinafter “the supplier”) of the other part.

Whereas the purchaser is desirous that certain goods and ancillary services, viz (brief description of goods and services) and has accepted a bid by the supplier for supply of those goods and services in the sum of (contract price in words and figures) (hereinafter “the contract price”).

Now this Agreement witnesses as follows:

01. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:

- (a) the Technical Specifications,
- (b) the Terms and Conditions of the Tender Document
- (c) the Supplier’s bid and original Price Schedules and
- (d) the Purchaser’s Notification of Award

02. In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract.

03. The purchaser hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract. Brief particulars of the goods and services which shall be supplied/provided by the supplier are as under:

SL. No.	Brief description Of goods/services	Quantity to be supplied	Unit price	Delivery terms (FOR etc)

**Total value :**

**Delivery schedule :**

In witness whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed and delivered by the said.....(for the purchaser) in the presence of .....

Signed, sealed and delivered by the said .....(for the supplier) in the presence of.....

**Annexure-VI**

**PERFORMANCE SECURITY FORM (BANK GUARANTEE)**

To,  
The Governor of Assam

Whereas.....(name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract No.....dated..... 2009 to supply

(description of goods and services (hereinafter called “the contract”).

And whereas it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract.

And whereas we have agreed to give the supplier such a bank guarantee.

Now therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of .....(amount of the guarantee in words and figures), such sum being payable in the types and proportions of currencies in which the contract price is payable, and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

**This guarantee shall be valid** for a period of **3(three) years** from the date of completion of order.

**Place and Date**

**Signature and seal of the guarantor**

## TECHNICAL SPECIFICATIONS COMPLIANCE SHEET:

S/L	Item	Specifications	Quantity	Compliance (Yes/No)
1	Computer Set	<b>HP Desktop</b> <ul style="list-style-type: none"> <li>• Operating system: Free DOS 2.0</li> <li>• Processor: Intel® Core™ i5-7100 with Intel® HD Graphics 630 (3.9 GHz, 3 MB cache, 2 cores)</li> <li>• Storage: 1 TB SATA</li> <li>• Memory: 4 GB DDR4-2400 SD RAM (1 x4GB)</li> <li>•Memory Slots: 2DIMM</li> <li>600 VA UPS(Numeric/L-Nova)</li> </ul>	1	
2	Computer Set	<b>Accer Desktop</b> <ul style="list-style-type: none"> <li>• Operating system: Windows 10 Pro 64</li> <li>• Processor: Intel® Core™ i5-7100 with Intel® HD Graphics 630 (3.9 GHz, 3 MB cache, 2 cores)</li> <li>• Memory: 4 GB DDR4-2400 SD RAM (1 x 4GB)</li> <li>• Storage: 1 TB SATA</li> <li>600 VA UPS(Numeric/L-Nova)</li> </ul>	1	
3	Laptop	<b>HP Laptop:</b> 15 intel core i5, 10 <sup>th</sup> Gen, 15.6 inch, 8GB RAM, 1TB HDD, + 256GB SSD, integrated graphics, Windows 10, Microsoft Office. SIM card slot.	1	
4	Interactive Smart Board	Promethean / Specktron Interactive Smart Board with wall mounted short through Projector	1	

Sd/ B. B. Panda  
 PRINCIPAL